

Minutes of the Meeting of
THE JOINT INTELLIGENCE STUDY PUBLISHING BOARD

Room 3037
Munitions Building
29 July 1943

PLANNING MEETING FOR JANIS OF E-FR

Present:

Cdr. Bailey—JISPB, Chairman (ONI)
Maj. Mounts—JISPB (MIS)
[REDACTED] JISPB (OSS)

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Maj. Russell—MIS
Major Tripp—MIS
Miss Brown—MIS
Dr. Kendall—MIS
Dr. Kline—MIS
Lt. Colonel Sturdevant—ONI
Lt. (j.g.) Roschalean—ONI
[REDACTED] OSS

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DOCUMENT NO. 20
NO CHANGE IN CLASS.
 DECLASSIFIED
CLASS. CHANGED TO: TS S C
NEXT REVIEW DATE:
AUTH: HR 70-2
DATE: 29 JUL 1980 REVIEWER: 018645

1. The chairman indicated the purpose of the JANIS to be the provision of data for strategic planning. Details in appendices will be tactical in nature.

2. JANIS of FRANCE (E-FR) is to be started.

3. The responsibilities of MIS, ONI, and OSS were pointed out as in the 1 July Directive and at the end of the 1 July priority list. It was emphasized that the exchange of material between agencies is best accomplished through personal visits between the research personnel.

4. The chairman described the JANIS format. The JISPB has agreed on the following: 9 1/4 by 12 1/16 inch page size, 2 columns of text per page, filling 7 1/2 by 10 inches with a 1/4-inch center margin, offset-lithograph reproduction, waterproof stock, pages 4-hole punched, chapters bound separately, complete JANIS bound like ISIS, ring binder to be issued for field use of JANIS chapters and other standard size Army and Navy publications, 1-inch binding edge, one-fold maps inserted in text and larger maps in jacket, first nine chapters to be published but no appendices to be published (except that on Beaches) until JISPB requested.

5. Request was made for a list of participating personnel from each agency as soon as possible.

6. Request was made to submit final drafts to JISPB either double or triple spaced.

7. Lists of place names are to be submitted to the JISPB as soon as possible. All MIS lists will come through the Regional Desk. All ONI lists will come direct from the participating agency.

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8. Request was made for dates of final draft completion for all 13 chapters. These will be called for at the meeting Aug. 12.

9. Attention was called to Directive statement indicating a weekly progress report is to be submitted to the JISPB by MIS, GMI, and OSS.

10. The next meeting will be in the JISPB offices, Thursday, 12 August at 2:15. The Cartographic Sub-committee will be present for selection of maps.

11. Attention was called to JANIS Memorandum #3 showing changes in the Outline Guide.

12. The Cartographic Sub-committee members are:

Lt. Colonel Cutts (GMI) Navy 3076, 5977

Major Sweet (MIS) War 5890

[REDACTED] (CSS) OSS 535, 536

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Participating personnel are urged to present methods and problems of illustration to the agency representative.

13. General questions on the Directive and Outline Guide.

Respectfully submitted

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